

YOUR FULL NAME HERE

Your Street Address, City, State and postal code
Your area code-phone number • email @example.com

QUALIFICATIONS PROFILE

Dedicated and experienced **Nanny**

- Exceptional capacity to multi-task: manage numerous, often competing priorities with ease and foster the provision of superior child care.
- Highly organized; on-time and punctual performance.
- Valid driver's license
- ECE diploma
- Clean Criminal Record Check, updated CPR and First Aid certificate
- Outstanding interpersonal and communication skills; patient and attentive. Dedicated to family and children's needs.

CHILDCARE EXPERIENCE

Family name, City, State

8/2002–Present

Full-time Nanny

Full time nanny position held, caring for 3 children ages 2, 4, and 6.

- Duties included, taking children to school, appointments, and afterschool activities.
- Assumed full responsibility of children, and children's linens, play area, and prepared meals.
- General housekeeping duties maintained daily.

Family name, City, State

3/1999–8/2002

Live-in Au-Pair

Employed as a full time au-pair for 6 months.

- Duties include, caring for newborn and 2 year old.
- Taking children to the park, social outings, planned excursions and playdates.
- Light housekeeping duties

Family or Facility Name, City, State

1994–1998

Daycare Assistant

Part-time Day Care Assistant, and relief worker.

- Planned age appropriate crafts and activities for children.
- Prepared and served healthy snacks.
- On-call relief when other staff members booked off sick.

EDUCATIONAL BACKGROUND

Last University or College (date)

City, State

REFERENCES

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